

These Local Sales Conditions apply to all sales of air cargo transportation departing from **Guinea Conakry** including services incidental thereto, by or on behalf of Emirates SkyCargo. These Local Sales Conditions set out the specific booking and operational conditions which apply to Emirates SkyCargo cargo transportation sales in **Guinea Conakry**.

We reserve the right to modify these Local Sales Conditions at any time and without notice we, therefore, advise you to check the latest document regularly for updates and in particular, prior to making any new bookings.

**Carriage of Cargo by Emirates SkyCargo is governed by the following:**

- (i) **Conditions of Carriage for Cargo and Conditions of Contract as displayed on the back of the Air Waybill can also be found at; <https://www.skycargo.com/conditions-of-carriage/>**
- (ii) **Local Sales Conditions, as applicable by country**

These Local Sales Conditions are governed by and in accordance with the above-mentioned conditions. Except as otherwise stated, in the event of any discrepancies and/or inconsistencies the order of precedence shall be as listed above (i) to (ii).

The Shipper and/or the representing Agent (referred to as "Customer" hereinafter) are deemed to accept the above-mentioned documents in full for all bookings for Carriage of Cargo by Emirates SkyCargo.

### **A. Rate Applicability**

Emirates SkyCargo rates for cargo transportation are based on the booking information provided by Customer, excluding any applicable surcharges, taxes, levies, fees, and other charges (e.g., related to screening, customs, DGR handling, etc.). Rates may be modified in the event of any change in the booking details.

#### **1. Product Code**

- 1.1. Rate applied is as per product code captured at the time of booking and may only be modified in the event of any change in product detail prior to delivery of shipment.
- 1.2. After flight departure no change in product will be permitted and rate applied will be based on the booking detail. It is the agent's responsibility to ensure the product code matches the rate applied prior to shipment departure.
- 1.3. All rates are based on the issuance date of the Air Waybill (AWB).

#### **2. Fuel Surcharge**

- 2.1. The Emirates SkyCargo rates applicable for each booking are based on the country of and point of sale in **USD** excluding fuel surcharge.
- 2.2. The calculation of the applicable fuel surcharge will be as per the fuel surcharge mechanism available at <https://www.skycargo.com/shipping-services/fuel-index/>

#### **3. Tariff Notification**

- 3.1. Emirates SkyCargo reserves the right to terminate rates on the published tariff sheet with two (2) weeks' notification.
- 3.2. Emirates SkyCargo also reserves the right to amend, add or subtract surcharges (subject to applicable laws and regulations) on fuel, security, or external cost factors beyond its control and any such changes will be published with seven (7) days' notice.
- 3.3. Weight breakpoints are only applicable for Emirates SkyCargo's net-rates, as specified on the published tariff sheet.

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#### 4. Spot Quotes

- 4.1. A spot quote is a one-time rate offered based on shipment details provided at time of the quote. All spot quotes are valid for seven (7) days only and should be accepted and booked within that period to avail the quote price.
- 4.2. The spot quote reference numbers should be provided at the time of booking to avail the spot quote rate. Capacity on spot-based cargo is subject to availability and approval by Emirates SkyCargo.

#### 5. Charges Collect

- 5.1. The Emirates SkyCargo team at your respective station(s) will specify the applicability of Charges Collect by destination.

#### 6. Other Charges

- 6.1. Applicable surcharges, taxes, duties, fees and other charges are applicable as mentioned in this document (see Annexure 1) or through your local Emirates SkyCargo office. We advise you to consult them regularly in case of changes, and particularly, prior to making a booking.
- 6.2. Ground Handling Agents ("GHA") may apply additional charges not included in the surcharges and other charges specified in this document. Please check with the local Emirates SkyCargo office for details.

### B. Booking Conditions

Cargo shipment bookings for Emirates SkyCargo should be made in accordance with the terms of the Local Sales Conditions, either online via [www.SkyCargo.com](http://www.SkyCargo.com) or via other contracted booking portals, or via a direct connection (system-to-system), by email, or by telephone using the contact details of the Emirates SkyCargo customer service office at your respective station(s).

Find your local Emirates SkyCargo office details on <https://www.skycargo.com/contact-us?tab=2>.

### C. Large Tonnage Agreement (LTA)

A Large Tonnage Agreement (LTA) is an agreed signed document required for shipments over:

- (i) **Five (5) tonnes or more on a passenger flight**
- (ii) **Ten (10) tonnes or more on a full freighter**

Cancellation charges will be applied as per Emirates SkyCargo's LTA policy mentioned below.

<i>Notice of Cancellation by Customer</i>	<i>Agreed Compensation Payable by Customer</i>
<b>Less than 96 hours</b> but more than 72 hours written notice before the agreed Cut-Off time for the booking	<b>50% of the total charges</b> (including air freight rates and fuel surcharge)
<b>Less than 72 hours</b> but more than 48 hours written notice before the agreed Cut-Off time for the booking	<b>75% of the total charges</b> (including air freight rates and fuel surcharge)
<b>Less than 48 hours</b> written notice before the agreed Cut-Off time for the booking	<b>100% of the total charges</b> (including air freight rates and fuel surcharge)

### D. Cancellation, No-Show and Low-Show Policies

POLICY		NOTICE PERIOD	PENALTY
CANCELLATION	Applies to all existing bookings exceeding 2 tons (chargeable weight), with product code GCR shipments, that are not cancelled before the standard departure time (STD).	For shipments cancelled <b>within 12 to 24 hours</b> before the standard departure time (STD)	<b>50% of the total charges</b> (including air freight rates and surcharges)
		For shipments cancelled in <b>less than 12 hours</b> before the standard departure time (STD)	<b>100% of the total charges</b> (including air freight rates and surcharges)
NO-SHOW	Applies to all existing bookings exceeding 2 tons (chargeable weight), with product code GCR shipments.	For all confirmed bookings not cancelled or rebooked <b>within 12 hours</b> before standard departure time (STD)	<b>100% of the total charges</b> (including air freight rates and surcharges)
		For all shipments <b>not delivered</b> before cut-off time	
LOW-SHOW	Applies to all existing bookings exceeding 2 tons (chargeable weight), with product code GCR shipments.  If the chargeable weight is reduced by more than 50%, the customer/agent shall pay emirates a percentage of the total freight charge, on the difference between the booked weight and the delivered chargeable weight. This percentage depends on the notification time.	For <b>less than 24 hours'</b> notice provided before cut-off time/acceptance	<b>50% of the total charges</b> (including air freight rates and surcharges)
		For <b>less than 12 hours'</b> notice provided before cut-off time/acceptance	<b>100% of the total charges</b> (including air freight rates and surcharges)

### E. Cut-Off Time

The customer is responsible for tendering the shipment to the carrier as "Ready for Carriage" according to the terms stipulated in Article 3 of the Emirates SkyCargo - General Conditions of Carriage for Cargo.

Shipments departing **Guinea Conakry** must be tendered before the cut-off time indicated below. Cut-off times may vary based on size, product and station in the country of origin.

<b>GUINEA</b>			
Product	Built-up Unit (BUP)	Loose	Additional Information
General Cargo	N/A	STD – 3 hours (180 mins)	-
Priority Cargo	N/A	N/A	-
Special Products	N/A	STD – 2 hours (120 mins)	-

RCS and Documentation formalities must be completed prior to the above-mentioned cut-off timings.

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### F. Export Trucking

Drop-off location Cargo acceptance conditions:

- The acceptance of transport by the carrier or its service provider from a shipper/shipper's agent at drop off location (offline) does not imply that the cargo is ready to uplift.
- Cargo will be uplifted on a booked flight after completing all acceptance, security and safety requirement checks at Carrier's gateway station after unloading of the cargo from the truck.
- Should the acceptance check fail at Carrier's gateway station, the shipper or shipper's agent is responsible to ensure cargo is make ready for acceptance or return it back at their own cost with no liability to Carrier.

### G. Pick-up and Drop-off Addresses

COUNTRY	AIRPORT	STATION	TRANSPORT MODE	LOCATION TYPE	LOCATION NAME	REMARKS
GN	CKY	CKY	AIRCRAFT	Pick-up & Drop-off	Emirates SkyCargo / GSA Office Address – Town Office Emirates SkyCargo Guinea Aeroport International Ahmed Sekou Toure Conakry , Zone fret Commune de Matoto Telephone:+224620717066 /+224620717068 e-mail: skycargocky@emirates. com GHA Details: Cargo Handling SOGEAC BP 3126 CONAKRY Airport Telephone: +224 629005237 Fax: TBA e-mail address sogeaccargo@ sogeac- conakry.com SITA: CKY KK 8X	

### H. Claims and/or Complaints

All claims and/or complaints (including requests to investigate temperature deviations) should preferably be sent through the Emirates SkyCargo customer support portal - <https://www.skycargo.com/feedback-and-complaints/>

### I. Invoicing and Payments

Any dispute in the invoice amount should be notified to the carrier immediately or up until 90 days of the invoice date. If the dispute is not raised within this period, the invoice shall be deemed to have been accepted. A CCA can be raised up to a maximum of 12 months from AWB issue date and subjected to a CCA Fee.

A Charges Correction Advice ("CCA") fee of **USD 100** will apply on all CCA's when issued post 90 days (based on invoice date).

Invoice queries should be addressed to your respective station:

**GUINEA** | [SkyCargoCKY@emirates.com](mailto:SkyCargoCKY@emirates.com)

### Annexure 1 - Other Charges Applicable

CODE	DESCRIPTION	ORIGIN	DESTINATION	PRODUCT CODE	SPECIAL HANDLING CODE (SHC)	CURRENCY	CHARGE	CHARGE BY	ADDITIONAL INFORMATION	EFFECTIVE FROM	VALID TILL
AW	AIR WAYBILL/SHIPMENT RECORD PREPARATION FEE	CKY	Worldwide	Hard Freight	-	USD	10.00	MAWB	-	19-NOV-16	31-DEC-99
CB	COMPLETION/PREPARATION OF DOCUMENTS	GN	Worldwide	Hard Freight / Courier	-	USD	7.50	MAWB	-	01-JUL-22	31-DEC-99
CC	Manual data entry for Customs purposes	GN	Worldwide	Hard Freight / Courier	-	USD	7.50	HAWB	-	01-JUL-22	31-DEC-99
CD	CUSTOMS/REGULATORY HANDLING AT DESTINATION	GN	Worldwide	Hard Freight	-	USD	2.50	HAWB	-	09-FEB-22	31-DEC-99
CG	Electronic processing or transmission of data for Customs purposes	GN	Worldwide	Hard Freight	-	USD	2.50	MAWB	-	09-FEB-22	31-DEC-99
CH	CUSTOMS REGULATORY HANDLING AT ORIGIN	CKY	Worldwide	Hard Freight	-	USD	6.00	MAWB	-	19-NOV-16	31-DEC-99
DF	NON - STANDARD DISTRIBUTION CHANNEL SERVICE FEE	GH	Worldwide (except Walk-in customers using Counter Stock)	GCR, AXA, AOG, COU, PXS, PXD, PNF, PXF, AXM, AXS, AXT, AXD, VAL, VUN	-	USD	10.00	MAWB	Charge per AWB applicable within 0-3tons only	01-Jul-25	31-DEC-99
DK	RELEASE ORDER	GN	IN	GCR	HUM	USD	39.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	BRU	GCR	HUM	USD	132.00	MAWB	-	01-Jan-25	31-DEC-99
		GN	SHA	GCR	HUM	USD	70.00	MAWB	-	01-Jan-25	31-DEC-99
		GN	AE	GCR	HUM	USD	41.00	MAWB	-	01-Oct-24	31-DEC-99
IN	INSURANCE PREMIUM	GN	EBL	Hard Freight / Courier / Mail	-	USD	0.15	Per Kg (Chg Wt.)	-	10-MAY-22	31-DEC-99
MC	MISCELLANEOUS DUE CARRIER	GN	TRV	Hard Freight	-	USD	0.06	Per Kg (Chg Wt.)	-	10-MAY-22	31-DEC-99
MI	MISCELLANEOUS - DUE LAST CARRIER	GN	DAC	Hard Freight / Courier	-	USD	0.01	Per Kg (Chg Wt.)	-	28-APR-21	31-DEC-99
MV	AVI arriving under PETS passport	GN	BRU	AVI/PET	ALL	USD	195.00	MAWB	-	01-Jan-25	31-DEC-99
RC	REFERRAL OF CHARGE	GN	Worldwide	Hard Freight	MUW, RXC, RXB, SWP, RCX, RXE, RGX, RXS, RXG, RXD	USD	50.00	MAWB	-	15-SEP-22	31-DEC-99
RF	REMIT FOLLOWING COLLECTION FEE	GN	JO	Hard Freight	MUW, SWP, RXS	USD	56.00	MAWB	-	20-NOV-22	31-DEC-99
		GN	IN (EXCEPT MAA)	Hard Freight	MUW, SWP, RXS	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
		GN	SG	Hard Freight	MUW, SWP	USD	59.00	MAWB	-	01-Jul-24	31-DEC-99
		GN	OM	Hard Freight	MUW, SWP, RXS	USD	170.00	MAWB	-	20-NOV-22	31-DEC-99
		GN	OM	Hard Freight	RRY, RRE	USD	130.00	MAWB	-	20-NOV-22	31-DEC-99
		GN	SA	VAL	-	USD	45.00	MAWB	-	01-DEC-22	31-DEC-99
GN	SA	Hard Freight	RFS, RLM, RNG, RPB, RRY, RUI, RPG, RMD, RXB, RXC, RBM, RCX, RIS, RSC, ROP, RXE, RGX, ROX, RCM, RFL, RFW, RRV, RFG, RXD, RXG, RXS	USD	45.00	MAWB	Removed the DIP from SHC	01-Nov-23	31-DEC-99		
TR	TRANSIT HANDLING	GN	DXB	AVI, PET	-	USD	0.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	Worldwide (except DXB)	PET	-	USD	120.00 for first crate + 26.00 for each additional crate	Per PET/Per Cage	-	04-JUN-22	31-DEC-99
VB	SECURITY (ARMED GUARD ESCORT) HANDLING	GN	Worldwide (except DXB)	AVI	-	USD	189.00	MAWB	-	21-MAY-22	31-DEC-99
		GN	AMM	VAL	-	USD	50.00	MAWB	-	25-MAY-22	31-DEC-99
		GN	ATH	VAL	-	USD	34.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	BLR	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
		GN	BRU	VAL	-	USD	560.00	MAWB	-	01-Jan-25	31-DEC-99
		GN	CCU	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
		GN	COK	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
		GN	DE	Hard Freight	MUW, SWP, RXS	USD	337.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	DE	VAL, VUN	-	USD	337.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	EG	VAL	-	USD	100.00	MAWB	-	15-SEP-22	31-DEC-99
		GN	FCO	VAL	-	USD	191.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	IST	VAL	-	USD	125.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	KWI	VAL	-	USD	13.00	MAWB	-	20-MAY-23	31-DEC-99
		GN	LCA	VAL	-	USD	60.00	MAWB	-	20-MAY-23	31-DEC-99
		GN	LON	VAL	-	USD	300.00	MAWB	-	01-Oct-24	31-DEC-99
		GN	MCT	VAL	-	USD	40.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	MXP	VAL	-	USD	112.00	MAWB	-	10-MAY-22	31-DEC-99
		GN	PRG	VAL	-	USD	21.00	MAWB	-	15-SEP-22	31-DEC-99
		GN	SA	VAL	-	USD	133.00	MAWB	-	15-SEP-22	31-DEC-99
		GN	SG	VAL	-	USD	58.00	MAWB	-	15-SEP-22	31-DEC-99
		GN	TRV	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
		GN	HYD	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
		GN	DEL	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99
GN	BOM	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99		
GN	AMD	VAL	-	USD	60.00	MAWB	-	07-Oct-24	31-DEC-99		
GN	AU	VAL	-	USD	35.00	MAWB	-	01-Apr-25	31-DEC-99		
GN	JP	VAL	-	USD	100.00	MAWB	-	01-Jul-25	31-DEC-99		